

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

STERLING HILLS WEST METROPOLITAN DISTRICT

Held: Thursday, June 18, 2020, at 6:30 p.m. via Zoom Online Meeting at <https://bit.ly/2XVRQxM> or by phone at 346-248-7799 (Code 964-7977-4753) due to closure of the regularly scheduled meeting location, the Balterra Clubhouse, 2654 South Danube Place, Aurora, Colorado 80013, as a result of the State of Emergency declared by Governor Polis, Sixth Amended Public Health Order 20-28, Order 20-28, Governor Polis' Safer at Home and in the Vast, Great Outdoors Executive Order D 2020 091, and CDC recommendations against gathering in large groups in order to mitigate the spread of the COVID-19 virus. Notices advising members of the public of the login url and call in-number to join the meeting were posted on the District's website and at the District's regular posting locations.

Attendance:

A special meeting of the Board of Directors of the Sterling Hills West Metropolitan District was scheduled in compliance with the laws of the State of Colorado, with the following directors in attendance:

Juliet Uhlott, President (*via zoom/telephone*)
Michael Lenz, Treasurer (*via zoom/telephone*)
Alberteen Ransom, Secretary (*via zoom/telephone*)
CJ Matthews, Asst. Secretary (*via zoom/telephone*)

The following director was absent:

Christine Hatter

Also present were:

Jennifer L. Ivey, Icenogle Seaver Pogue, P.C. (*via zoom/telephone*); Edward W. (Ted) Laves, Colorado Special District Management and Operations (*via zoom/telephone*); and Donna Herrington, Jerry Peterson, Vanette Stewart, and Deidre Baraga, District residents (*all via zoom/telephone*).

1. Call to Order/ Declaration of Quorum:

Director Uhlott, noting the presence of a quorum, called to order the special meeting of the Board of Directors (the "Board") of the Sterling Hills West Metropolitan District (the "District") at

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approximately 6:30 p.m.

2. Director Matters:

Ms. Ivey advised the Board that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

3. Approval of/Additions to/
Deletions from Agenda:

Director Lenz inquired if a matter needed to be added to the agenda to approve an expenditure to rehang the basketball hoops. Mr. Laves advised that this was already in progress and will not require Board action.

After review and discussion, upon the motion of Director Ransom and second of Director Matthews, the Board unanimously approved the agenda as presented.

4. Public Comment for Matters
Not on Agenda:

Donna Herrington, Jerry Peterson, Vanette Stewart and Deidre Baraga all stated that they believed this was an HOA meeting and had various questions related to HOA items, but had no comments on District matters. Directors Uhlot and Matthews provided information related to HOA matters and contact information.

5. Consider Approval of Proposal
to Remove Tree:

Mr. Laves reviewed with the Board a proposal from SaveATree to remove a fallen tree within the District's park that is located at East Villanova Place and South Dunkirk Court. Mr. Laves reported that he had solicited more than one bid and included the recommended bid in the meeting packet. Mr. Laves also noted that he was soliciting a bid(s) for an engine powered skidsteer loader equipped company to remove and dispose of the root ball which is too large to grind up with a stump grinder. He estimated that removing the root ball would cost an additional \$1,000. Mr. Laves further reported that he has filed a claim under the District's insurer and believes that the costs associated with removal and replacement of the tree will be covered by the District's insurance coverage, less the insurance policy's \$500 deductible. Director Matthews inquired about infilling of the resulting hole. Mr. Laves advised that this will be part of the removal and remediation process and that he is requesting a proposal from Keesen landscaping to seed over the filled hole. After review and discussion, upon the motion of Director Lenz and second of Director Ransom, the Board unanimously approved removal of the tree, infilling of the resulting hole, seeding the area, and replacing the tree in an amount not to exceed \$5,000.00. Director Lenz noted that the area surrounding the tree was soggy when he walked the area, the lower branches

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also showed signs of overwatering, that the irrigation system should be checked and that the tree possibly placed in an alternate location. Mr. Laves reported that the irrigation system is in the process of being checked and repaired. The Board directed Directors Matthews and Lenz to walk the area and select a location for the replacement tree.

6. Adjourn:

There being no further business to come before the Board, upon motion of Director Ransom, second of Director Matthews and majority vote, the meeting was adjourned at 6:56 p.m.

 6/18/20
Secretary of the Meeting